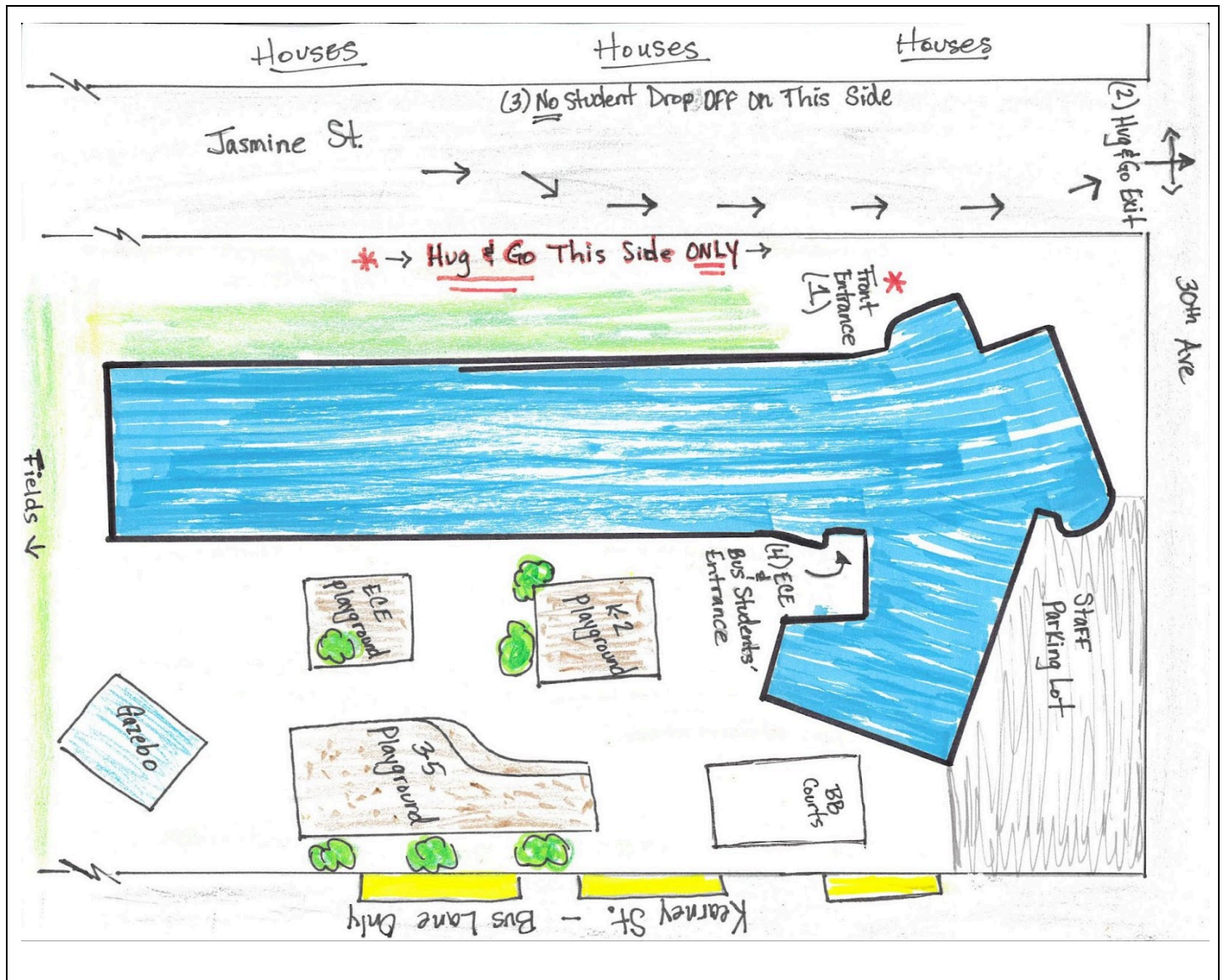


# Hug & Go Procedures - Begins Tuesday, Aug. 20th



## KG-5th Grade Students:

- Students dropped off or picked up by a parent use what we call "Hug & Go" (Above)
- (1) Cars enter Hallett's Hug & Go lane off of 28th Ave
- (2) Exit Hug & Go onto 30th Ave - OR - continue straight to MLK Blvd from Hallett's main entrance on Jasmine Street
- (3) Please assure students are NOT crossing the street(s) and that they stay on the sidewalk along Jasmine Street to enter through Hallett's front doors next to the front office

**(4) ONLY students who ride the bus or ECE who are being signed in by families will enter the building from the playground**

**PLEASE do not let your student exit your vehicle unless a staff member is present. Students will not be allowed to enter the building until 8:30 when breakfast opens (Staff are at Hug & Go from 8:30 - 8:50am each morning)**

**Students who arrive after 8:50am MUST BE walked in and signed in by a parent at the Front Office**

## **Hug & Go Notes:**

**- For dismissal - all students will be dismissed on the playground at 3:50pm, same as last year. (Please see Dismissal Map below)**

**- Teachers and/or Paras are on site at the Hug & Go to help your students exit cars; however please DO NOT have students cross the streets for safety reasons**

**- Stay in your car at all times when entering the Hug & Go. If you need to get down please park next to the fields and/or school parking lot to enter the building.**

**- ALL parents and family members entering the building MUST GO THROUGH THE FRONT ENTRANCE and must sign in at the office to obtain a VISITOR'S PASS**

**- Have your kindergartner and/or young ones practice buckling and unbuckling their seatbelt**

**- Seat your child on the passenger side of the vehicle, so they get out/in of the car on the building side only**

# ECE Drop Off:

- Parents are required to take their ECE students to meet their teachers at the middle doors on the playground from 8:45 - 8:50 am daily. This will be the same place for dismissal pick up.

# AFTERSCHOOL Dismissal Procedures and/or Parking at Hallett Academy:

After school parking is permitted anywhere around the building. We ask that you please do not allow children to cross the streets by themselves.

Students will be dismissed on the playground blacktop by their teachers at 3:50 pm. (See map attached)

Please make sure you let the teachers know well in advance for any special dismissal requests. Make sure you receive a confirmation from the teacher or staff if you make any last minute emergency changes.

If you do not see your child in a timely manner, please ask the staff member to radio the front office to locate them.

